



## FCIA MEMBERSHIP TERMS AND CONDITIONS

The Applicant acknowledges that membership of the Floor Covering Institute of Australia Ltd (FCIA) is subject to payment of the approved subscription or any other fees (the Fees) and the Applicant agrees to pay the amount specified.

The Applicant agrees to be bound by the Terms and conditions of which govern the relationship between the Floor Covering Institute of Australia (ABN 80 616 904 673) and its Members.

By signing the Membership Application, the Applicant acknowledges and agrees that:

- FCIA agrees to supply the membership entitlements to the Applicant;
- FCIA confers the membership rights in accordance with these Terms, the FCIA Rules (collectively the Rules) in consideration of the payment of the Fees and compliance with all Terms;
- the Fees in respect of membership are non-refundable for each subscription period on the Terms set out in this Application;
- membership rights only become effective upon payment of the Fees in the amount specified and that membership is liable to be terminated and membership services suspended in the event of non-payment of any sum owing at any time;
- the request for payment of the Fees in accordance with the table shown, will be issued to the Applicant's nominated representative, and nominated entity, together with a tax invoice which will be payable within **14** days from the Membership renewal date; and
- the person executing this application is authorised to bind the Applicant and that FCIA has relied upon this authorisation. Should the Applicant wish to cease membership, the Applicant may do so by giving FCIA written notice. prior to the membership renewal date - annual membership then applies

### Change of details

Please notify FCIA in writing of changes to corporate or legal name, employee numbers, site locations, ACN and ABN details, registered address or billing address(es) or Primary Contact or such personal information or details since changes may impact upon our ability to deliver your membership services.

### Privacy Policy

FCIA is bound by and complies with the Privacy Act 1988. Any personal information either collected by FCIA or provided by the Applicant throughout the term of this agreement is subject to the requirements of the Privacy Act (including the Australian Privacy Principles – or APPs) and the FCIA Privacy Policy.

Personal information provided by the Applicant or collected by FCIA under these Terms or during performance of the services will be used for the purposes of supply of the services as would reasonably be expected. The Applicant agrees that personal information may also be disclosed to FCIA contractors, professional advisers, insurers, auditors and regulatory authorities from time to time, as might be reasonably be required for us to perform our services and as would reasonably be expected as a Member.

Please contact FCIA by email [info@fcia.org.au](mailto:info@fcia.org.au) or call the FCIA Member Support Officer on 03 9822 6163