



## Technology Services Internship

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The Technology Services Team provides a variety of technical services and support for Tenacre. Every day is different and, as an intern, you bring your own inspired spiritual sense to the day's work. Areas of service may include any of the following:

- Responding to daily service calls helping computer users solve their technical challenges
- Setting up and installing computers
- Setting up and installing printers
- Assisting with our wifi system and troubleshooting it
- Working with camera equipment for departmental projects
- Providing audio and video support for live events in our Chapel
- Taking general and event photographs around the property for our website
- Assisting with video production, including storyboarding, shooting video, and editing footage using Final Cut Pro.
- Assisting with configuration changes for telephones and voicemail
- Updating the program schedule for our unattended internal audio system
- Cataloguing photos and audio files in our archive database
- Attending departmental meetings

### Requirements:

- Technical skills in computer support
- Intermediate or advanced knowledge of video cameras and video editing
- Attention to detail
- Ability to work independently
- Willingness to learn
- Student of Christian Science