



Christian Science Nursing School Instructor, Full Time

Job Title: Christian Science Nursing School Instructor

Ministerial Designation: Minister of Religion-exempt, Full Time

Department: School of Christian Science Nursing

Reports To: Director, School of Christian Science Nursing

Prepared Date: March 17, 2020

Summary: Participates in the Mission and Ministry of Tenacre by serving as an Instructor in the School of Christian Science Nursing and who excels and loves to teach others in fulfilling the role of a Christian Science Nurse.

Competencies

To perform this job successfully, an individual should be progressively demonstrating his or her knowledge of the practice of Christian Science as outlined in the *Church Manual of The First Church of Christ, Scientist*, in Boston, Massachusetts, by Mary Baker Eddy. Additional competencies include:

Teamwork:

Able to blend and bless in a team setting, supporting group commitments, goals, objectives, and everyone's efforts to succeed and exhibits objectivity and openness to others' views.

Communication Skills:

Listens and responds to others with warmth, respect, openness, diplomacy, gives appropriate recognition and feedback, is experienced and skilled in group presentation and facilitation.

Planning/Organizing:

Manages competing demands, prioritizes, and uses time efficiently, is highly organized, thorough, accurate, exhibits follow-through, and can work independently.

Judgment:

Makes sound, accurate, and timely decisions based on prayerful listening and spiritual discernment; includes appropriate people in the decision-making process.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

- Prays through every aspect of the Instructor role, expressing receptivity and obedience to divine direction and flexibility and spontaneity in the approach to the events of each day
- Works with the School Director and other School team members to develop and refine Christian Science nursing courses, classes, and workshops, brings inspiring, fresh ideas for the content and the current teaching methods and processes
- Plans and facilitates classes utilizing a demonstrated ability in the subject area, as well as excellent organization, communication, and presentation skills
- Participates in Progress Conversations related to essential duties and responsibilities; self-evaluates, solicits feedback from others, and is open to constructive ideas for progress
- Works with the School Director, Assistant Director, and School Instructors and Visiting Instructors to lovingly and constructively evaluate staff members at the end of each course; stay current with evaluation tools being practiced; maintains School Standards throughout each course; collaborates with the Assistant Director and the Director to handle any situations that may arise with students

- Collaborates with School team members, Christian Science Nursing Services, and the mentors to provide and/or arrange for educational support agreed upon for students after completion of a course, class, or workshops
- Has the willingness and ability to be flexible with ministry times to meet the needs of the School for classes and mentoring on and off the Tenacre campus
- Participates in enrichment/learning experiences
 - Attends appropriate courses, workshops, conferences
 - Stays up to date with the current practices of Christian Science nurse's education in the Christian Science movement
- Skillfully utilizes office technology, such as the Tenacre phone system, computer, copiers, software for word processing, accessing the Internet, etc.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Membership in *The Mother Church*
- Active membership in a branch church of Christ, Scientist or Christian Science Society
- Consistently expresses each aspect of the *Manual By-Law*, "Christian Science Nurse"
- Is listed in *The Christian Science Journal* as a Christian Science Nurse
- Valid motor vehicle operator's license and clean driving record

Education and Experience

- Performs all the duties and responsibilities of a Christian Science nurse, including proficiently caring for individuals in a variety of settings, including home and facility
- At least five years of experience in various Christian Science nursing situations, preferred
- Successful completion of a full Christian Science nursing education program or comparable education or experience
- Teaching skills and experience, required