



Christian Science Nurse Manager, Haven for Healing

Job Title: Manager, Haven for Healing

Ministerial Designation: Minister of Religion, exempt

Department: Christian Science Nursing, Haven for Healing

Reports To: VP, Christian Science Nursing

Active Date: October 12, 2020

Summary: Participates in the Mission and Ministry of Tenacre as a manager to:

- Develop and manage a ministry where a team of dedicated Christian Science nurses minister to Church friends for up to two-week periods, while upholding a prayer-filled environment for quick and whole healing.
- Provide Christian Science nursing, along with other Christian Science nurses as needed
- Approach everything from the standpoint of a demonstrable knowledge of Christian Science practice

Essential Duties, Responsibilities and Competencies include the following: (Other duties may be assigned)

To perform this job successfully, an individual should be progressively demonstrating his or her knowledge of the practice of Christian Science as outlined in the *Church Manual of The First Church of Christ, Scientist*, in Boston Massachusetts by Mary Baker Eddy (*Church Manual*).

Manages Holly setting with five private rooms; handles admissions and departures for Church friends and the hiring and departures for Christian Science nurses

Ministers with spiritual poise: Practices spiritual discernment in meeting needs, takes appropriate initiative; acts and speaks in a manner consistent with the highest ethics and integrity; honors and respects each individual Church friend's abilities and practice of Christian Science; alert to giving oneself Christian Science treatment to address any imposition on thought when ministering

Honors the sacred relationship of the practitioner and patient: Remains free from interfering with Practitioner/Patient relationship (See *Church Manual*, p. 46:12-17)

Communicates effectively and with inspiration: Demonstrates the ability to communicate with Church friends, Christian Science practitioners, staff and all with grace and clarity; utilizes office technology skillfully such as phone, copiers, computer, including software programs, such as word processing

Judgment: Makes sound, accurate, and timely decisions; includes appropriate people in decision-making process; can manage and complete paperwork and reports without direct supervision; anticipates and balances ministerial priorities; uses time efficiently

Church-focused: All activities are church-focused, guided by the Glossary definition of Church (*Science and Health with Key to the Scriptures* by Mary Baker Eddy, p. 583)

Qualities: Ministers with patience, persistence, honesty, compassion, humility, good sense of humor, sound morals and unconditional love.

Qualifications

To perform this job successfully an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

- Active Mother Church member in good standing, which is represented by fulfilling the purpose of The First Church of Christ, Scientist (*Church Manual* p. 19) and definition of Church (*Science and Health with Key to the Scriptures* by Mary Baker Eddy, p. 12-19).
- Primary Class Instruction with an authorized teacher of Christian Science; attends yearly Association meetings
- Satisfactory completion of Christian Science nurse's education
- Experience commensurate with this position to fulfill the requirements in the By-law, "Christian Science nurse", including active *Journal* listing (*Church Manual*, p. 49)
- Fluency and clarity in speaking, reading, and writing English
- Previous well-rounded experience in serving others and discerning and meeting Christian Science nursing needs
- Familiar with and dedicated to ministering within the *Christian Science Nurse Scope of Services*, published by The Mother Church.