



Christian Science Nurse Mentor

Job Title: Christian Science Nurse Mentor
Ministerial Designation: Minister of Religion-exempt
Status: Full-Time/Part-Time/Occasional/Temporary
Department: School of Christian Science Nursing
Reports To: Director, School of Christian Science Nursing
Prepared Date: February 14, 2024

Summary: Participates in the Mission and Ministry of Tenacre as a Mentor in the Tenacre School Christian Science Nursing ("School").

Competencies

To perform this job successfully, an individual should be progressively demonstrating his or her understanding of the practice of Christian Science as outlined in the *Church Manual of The First Church of Christ, Scientist*, in Boston Massachusetts, by Mary Baker Eddy. Additional competencies include:

Ethics: Takes a prayerful approach to every aspect of this role. Acts and speaks in a manner consistent with the highest standards for ethics, honesty, and integrity; upholds organizational values; inspires the trust of others; maintains confidentiality; demonstrates respect for all; keeps commitments; respects legal standards; practices the Matthew Code and the Golden Rule.

Servant Leadership and Teamwork: Supports collaboration and unity among all Christian Science Nursing Ministry staff, including the School, Homecare, Haven for Healing, and the Christian Science Nursing Department; maintains trust and respect for others' ministries; takes actions that demonstrate an unselfish, Christly approach; is comfortable being part of a vibrant, diverse community and interacts with people from all cultures with grace.

Communication Skills: Communicates and responds to others in a respectful manner with warmth, empathy, and patience; conversation reflects the highest Biblical standards. Has a demonstrated ability to clearly and understandably read out loud, write, and speak English; has excellent grammar, proofreading, and editing skills. Able to skillfully use a computer for Word, PowerPoint, SharePoint, Teams, Humanity, accessing the internet, etc. and is willing and able to learn new programs and skills. Completes required mentoring recordkeeping in a timely manner.

Mentoring Skills: Can give clear instruction and guidance to others while helping them to feel loved and respected; has a genuine desire to support all staff and to provide the highest level of care for guests; is a good listener and readily turns to God in prayer for guidance; strives to let God, divine Love lead, rather than personal sense or opinion; promotes spiritual discernment and receptivity to new ideas while complying with organizational processes and requirements.

Discernment: Demonstrates accuracy, thoroughness, punctuality, orderliness, and attention to detail. makes sound, accurate, and timely decisions based on prayerful listening and spiritual discernment; includes appropriate people in the decision-making process takes appropriate initiative; can work effectively without direct supervision.

Nursing Qualities: Naturally caring, nurturing, and approachable; interacts lovingly with guests, staff, and visitors; is cooperative and humble and expresses the qualities of a nurse, as stated in *Science and Health with Key to the Scriptures*, by Mary Baker Eddy (page 395). Has a genuine desire to support all CSNs, and to provide the highest level of care for guests; is a good listener and readily turns to God in prayer for guidance.

Christian Science Nursing Standards: Maintains the highest level of standards consistent with the *Christian Science Nurse Scope of Services*, the *Manual By-Law, "Christian Science Nurse"*, and the *Basic Christian Science Nursing Considerations* as standards for meeting needs. Understands each Christian Science nurse's practice is unique, while expressing a high standard of care.

Essential Duties and Responsibilities: (Other duties may be assigned)

- Collaborates with other CSN mentors to support all CSN staff members as needed through individual mentoring, workshops, and other educational activities
- Has the willingness and ability to be flexible with ministry times to meet the needs of the School for mentoring during all ministry periods – morning, evening, and night, on and off the Tenacre campus
- Plans schedule with fellow mentors to provide for a mentor on campus for a full ministry period seven days each week
- Ready to minister as a Christian Science nurse or Setting Coordinator if needed
- Stays current with Christian Science nursing practices and supplies and with the care needs of all the guests in the Christian Science nursing settings and in Homecare
- Record-keeping and scheduling: Maintaining accurate, complete, concise, and up to date records for each staff member mentored; promptly recording mentoring, meetings, workshops, and conversations that involve education; keeping information on the "current staff abilities checklist" up to date; working with the School Executive Assistant to ensure all information in Humanity related to mentoring is complete and accurate
- Responds promptly to inquiries, including text messages, emails, voicemails, and phone calls; checks Tenacre email, texts, and voicemails daily
- Attends monthly CSN Ministry meetings, weekly School team meetings and mentoring meetings, and regularly meets individually with the School Director

Qualifications:

To perform this job successfully, an individual must be able to perform satisfactorily each essential duty as stated above. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

Education and Experience:

- Member in good standing of The First Church of Christ, Scientist in Boston, MA
- Active member or attendee at a branch church, Society, or informal group
- Has completed four levels in recognized CSN education courses or has comparable experience
- Currently listed as a Christian Science nurse in the *Christian Science Journal*
- Proficient in all the duties and responsibilities of a Christian Science nurse, including caring for individuals in their homes and in a variety of facility settings

- Has a current driver's license and clean driving record; can safely drive cart, car, and van