



Medway Voluntary Action

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**Minutes of  
Medway Voluntary Action  
Annual General Meeting 2020  
Held on Thursday 26th November 2020 (6pm – 6.20pm)**

**Trustees In Attendance:**

Peter Stokes  
Gordon Viggers  
Toni Clarke  
Rev David Green  
Asha Saroy  
Lisa Riley  
Lawrence McVeigh

**Apologies from Trustees:**

Stephen Milford-Kemp

**Apologies:**

Available on request

**Chair:**

Peter Stokes (PS) Chairman MVA Trustees

**Minutes:**

Lisa Michalowicz Admin MVA

**Chair's Welcome and Introductions:**

- PS asked all of the Trustees present to briefly introduce themselves, which they all did.
- PS introduced Cllr Stuart Tranter and the MVA Accountants Susan Robinson and Sean Rodwell of Kreston Reeves LLP and thanked them for attending.
- PS explained that the focus of the meeting will be on the legal requirements of the AGM due to Covid. The next AGM will see a full return to the normal AGM structure including the important Barry Clout Award, which had to be reluctantly cancelled for 2020. PS also thanked everyone for attending. PS confirmed that the Minutes of the 2019 meeting and the 2020 Accounts had been sent to everyone prior to the meeting and the links below to supporting documents available to view on the MVA website:

**CEO Pledge Update report:**

<https://www.mva.org.uk/About/AGM2019>

**MVA 2020 Outcome report:**

<https://www.mva.org.uk/About/Impact>

**Report & Accounts:**

<https://www.mva.org.uk/AboutUs>

**VCS Impact Surveys (for your perusal):**  
<https://www.mva.org.uk/About/Impact>

- PS advised if anyone has any further questions that they would like to raise to do so by emailing [lisa@mva.org.uk](mailto:lisa@mva.org.uk) or [info@mva.org.uk](mailto:info@mva.org.uk) and they will be responded to.
- PS stated that online voting for AGM items was made available to MVA Members prior to the meeting and that these will be added to the voting at this meeting.
- PS advised that a list of the apologies for this meeting will be available online, however these will only be available on request to [info@mva.org.uk](mailto:info@mva.org.uk).

**Minutes of 2019 AGM:**

The minutes were agreed as a true record.

Proposed by: Sarah Powley – Home-Start Medway

Seconded by: Caroline Hardingham – wHoo Cares

2019 Minutes accepted with no abstentions, or votes against (incl online votes).

**Matters Arising:**

PS shared that Jane has updated the CEO Pledge Report that was formulated after the 2019 AGM. This is available by clicking the link above to the MVA website.

**Trustees Report:**

The Trustees Report is available on the MVA website by following the link above. If you have any questions regarding this please email [lisa@mva.org.uk](mailto:lisa@mva.org.uk) or [info@mva.org.uk](mailto:info@mva.org.uk).

**Finance Report:**

PS invited everyone to ask any finance related questions as MVA's treasurer, Gordon Viggers is present. None were raised.

**Adoption of Accounts:**

Proposed by: Tracey Allen - FASD

Seconded by: Michael Clarke – Borstal Active Retirement Association

Adoption of Accounts vote carried with no abstentions, or votes against (incl online votes).

**Appointment of Auditors:**

PS shared that the vote was to re-appoint Kreston Reeves as MVA's auditors.

Proposed by: Tracy Chapman- MEGAN

Seconded by: Chris Iles – Lions Club Gillingham

Adoption of Auditors vote carried with no abstentions, or votes against (incl online votes).

**Election of Board Members:**

PS shared that all charity board members are appointed on a rotation basis. There are two board members currently up for re-election. They are Gordon Viggers (Treasurer) and Toni Clarke:

**Toni Clarke**

Proposed by: MVA Board of Trustees

Seconded by: Sylvie Aboa-Bradwell – PCAP

Vote carried with no abstentions, or votes against (incl online votes).

**Gordon Viggers**

Proposed by: MVA Board of Trustees

Seconded by: Caroline Aro - Fairways Accommodation Trust

Vote carried with no abstentions, or votes against (incl online votes).

**There were also new members to be appointed to the board:**

**Asha Saroy**

Proposed by: MVA Board of Trustees

Seconded by: Father Mitra – All Saints Church Gillingham

Vote carried with no abstentions, or votes against (incl online votes).

**Stephen Milford-Kemp**

Proposed by: MVA Board of Trustees

Seconded by: Angela Howe – Medway University of the Third Age

Vote carried with no abstentions, or votes against (incl online votes).

**Any Other Business:**

Martyn Reeves (VCS leaders Network Chair)

“On behalf of the VCS Leaders Network and Medway’s voluntary sector, I would like to record my sincere thanks for the invaluable support MVA not only afford to the VCS Network but also the voluntary sector across Medway. I would like to congratulate Jane and her wonderful team and thank them for all the support and guidance they have delivered throughout this difficult period of pandemic in support of the many charities in Medway. We are all stronger because of you. Thank you!”

Peter, Toni & Jane expressed their thanks for the all of the MVA team and the wider VCS overall.

**Meeting Closed:** 6.20pm