

HK|||HallKeen

Job Title: Maintenance Technician

Location: Simpkins School Residences, S. Yarmouth, MA 02664

Hours: Full Time

Job Description:

Massachusetts based Real Estate Management Company is seeking a qualified, Motivated, and experienced full-time Maintenance Technician; 40 hours per week. Position is located at a 55+ apartment community in S. Yarmouth with a total of 65 apartments.

Primary Responsibilities:

- Daily janitorial needs and trash pick-up
- Daily service requests
- Painting, apartment turnovers
- Maintaining or replacing appliances, fixtures and switches
- Minor plumbing and HVAC repairs
- Working with contractors as necessary
- Providing corrective and preventive maintenance
- Inspecting apartments, buildings and/or grounds as necessary
- Replacing/maintaining smoke detectors, circuit breakers and outlets
- Landscaping, weekly mowing
- Snow removal, shoveling and salting
- Providing cosmetic repairs within apartments and common areas
- Other duties as needed
- Ability to work independently

Requirements:

- This position includes required response to on-call emergencies after hours when necessary and snow removal responsibilities during the winter season.
- Individual must have excellent interpersonal and verbal skills in order to interact daily with residents.
- Valid driver's license and reliable transportation

The position offers the right candidate the opportunity to enhance their current skills and acquire new knowledge. This is not just a job but a career in residential property maintenance that offers new and interesting challenges on a daily basis.

Benefits:

Full time position offers a competitive benefit program to include Medical, Dental, Vision, Health FSA, Dependent Care FSA, Short-Term Disability, Long Term Disability, Life Insurance, Home and Auto Discount program, Vendor Discount Program, 401(k) with matching contribution, Accrued Vacation, Sick, and Personal time and Paid Holiday Benefit.

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