



Job Title: Housekeeper

Location: The Residence at Kenilworth Park, Washington, DC 20019

Hours: Full Time and Part Time

Job Summary:

Responsible for maintaining a clean and safe environment for residents and staff by performing cleaning duties assigned in apartments, interior and exterior common areas and amenities.

Duties and Responsibilities:

The following essential functions are the fundamental job duties of the position to be completed with or without appropriate reasonable accommodation.

- Cleans public areas and resident's apartments, including bathrooms, kitchens, patios & windows, floors, furniture and common areas.
- Perform laundry duties as assigned.
- Washes windows at reasonable heights through out the community as requested.
- Keeps utility and storage rooms in clean and orderly condition.
- Disinfects and sterilizes equipment and supplies.
- Knowledge of proper and safe use of cleaning chemicals and supplies.
- Stock cleaning cart with supplies.
- Empty wastebaskets, and transports trash and waste to disposal area.
- Works cooperatively with Maintenance associates to ensure that trash and dumpster areas are clean.
- Completes Maintenance work order requests as required.
- Report resident issues or changes in health or living status promptly.
- Report potentially unsafe conditions or maintenance related issues promptly to Supervisor.
- May perform other duties as assigned.

Minimum Qualifications:

- Able to operates cleaning equipment such as: iron, washer & dryer, brooms, mops, vacuums, etc
- Able to work various schedules and shifts as needed.
- Able to read a limited number of two- and three-syllable words and to recognize similarities and differences between words and between series of numbers.
- Able to print and speak simple sentences in English.
- Able to add and subtract two digit numbers and to multiply and divide with 10's and 100's.

Physical Demands:

- Physically able to move at least 50 lbs. without assistance.
- Physically able to bend, reach, and work in small areas.
- Physically able to push and pull equipment and furnishings.
- Physically able to stand and to work on hands and knees for long periods of time.

To apply or refer a qualified applicant please send completed application and/or resume to kenilworthparkjobs@HallKeen.com

