



Job Title: Senior Resident Care Director

Location: New England Region – Home Office: Norwood, MA 02062

Type: Full Time

Job Summary:

The Senior Resident Care Director is responsible for assisting the respective community Resident Care Director with the overall implementation, delivery and coordination of Resident Care services at the Community level. Will also assist in monitoring the medication management program and other regulatory compliance as required per governing state regulation and conduct QA audits. This position reports to the Vice President of Resident Services.

Duties and Responsibilities:

The following essential functions are the fundamental job duties of the position to be completed with or without appropriate reasonable accommodation.

- Assist in supervising the medication program and assist residents with self-administration of their medication.
- Maintain positive relations with residents, families and physicians.
- Conduct community QA Audits and work to develop respective QI recommendations.
- Report any significant incidents and/or changes in the residents needs to the Executive Director/Resident Care Director.
- Assist Resident Care Director in the completion of resident assessments and services plans.
- Assist in the training of Resident Care staff and in orientation of new staff.
- Attend and participate in scheduled in-service programs, training programs and staff meetings.
- Assist with supporting and leading Resident Care Assistants with clinical questions.
- May perform other duties as assigned.

Minimum Qualifications:

- Registered Nurse/Licensed Practical Nurse/Licensed Vocational Nurse with a current compact license in good standing and willingness to become licensed in other states as required.
- Certification or licensed per state guidelines.
- Must successfully complete all HallKeen Assisted Living Communities specified training programs.
- Able to apply common sense strategies to resolve issues as they arise within the scope of responsibilities assigned, and to report issues outside of scope to Resident Care Director.
- Able to work various schedules and shifts as needed.
- Able to travel within New England to support different community locations.

Physical Demands:

- Physically able to move at least 50 lbs. without assistance.
- Physically able to bend, reach, and work in small areas.
- Physically able to push and pull equipment and furnishings.

Benefits:

Full time position offers a competitive/premium pay rate to include travel stipend and mileage reimbursement and competitive benefit program to include Medical, Dental, Vision, Health FSA, Dependent Care FSA, Short-Term Disability, Long Term Disability, Life Insurance, Home and Auto Discount program, Vendor Discount Program, 401(k) with matching contribution, Accrued Vacation, Sick, and Personal time and Paid Holiday Benefit. Employee referral bonus, and resident referral bonus.

**To apply or refer a qualified applicant please send completed application and/or resume to
Laura Holmes, lholfmes@hallkeen.com**