



Job Title: Resident Care Associate (North East)

Location: Select Northeast Communities in NH, ME, and VT

Type: Full-time Benefit Eligible, Relocation package eligibility

Start your Career with a company and group of Assisted Living Communities that will clear a path to your success!

Join our team of passionate, authentic, talented, and professional care providers. We provide our associates with all of the necessary support and training to care for our residents to facilitate an environment that encourages the highest level of enrichment and independence. Each of our communities prepare high quality cuisine in a beautiful dining setting that can be tailored to meet individual dietary requirements and restrictions. We provide safe environments, with a particular focus on the duty of care for each resident and their families including our special care units that have a focus on memory impairment. Our buildings are unique, beautiful, and well maintained.

What we do every day is important and meaningful.

Come grow with us!

This unique opportunity will include:

Competitive Wage

Housing (for individual one-year lease agreement), or housing stipend for up to 12 months

Relocation Reimbursement

Medical, Dental, Vision, Life and Disability Insurance

On the job training program

Accrued Vacation, Sick, and Personal Time

Paid Holidays

401(k) Retirement Plan with Matching Contribution

Employee Referral Bonus Program

Resident Referral Bonus Program

Job Summary:

The Resident Care Assistant will perform the resident services tasks as assigned by the Resident Care Director. Our Service Plans are a primary focus for our Communities, and this position will provide direct care to each resident assigned to their care. The Resident Care Assistant will be trained according to HallKeen Assisted Living service/customer policies and in compliance with respective regulatory requirements.

Duties and Responsibilities:

The following essential functions are the fundamental job duties of the position to be completed with or without appropriate reasonable accommodation.

- Provides activities of daily living assistance to the residents as directed from each Resident's Service Plan.
- Provides Medication reminders according to state regulations.
- Understands and complies with all Resident Rights.
- Works well with seniors showing understanding and patience.
- Prioritizes tasks to ensure optimum services to residents as requests and needs change.
- Informs supervisor of changes in the resident's condition and needs. Documents observations thoroughly according to policy, and communicates any changes to other staff as required.
- Provides personal services for residents in a professional and efficient manner.
- Assists relatives, visitors, and guests as needed.
- Maintains a positive and professional environment and projects a calm and competent image.
- Adheres to all OSHA regulations and safety procedures when bending, lifting, and using equipment.
- Maintains resident living area to be clean and odor free.
- Works cooperatively with all associates to promote a positive work environment that emphasizes teamwork and respect.
- Maintains high level of confidentiality regarding residents, staff, and community.
- Is available for on-call emergency situations.
- May perform other duties as assigned.

Minimum Qualifications:

- High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.
- Must successfully complete HallKeen Assisted Living Communities, Medication Training.
- Able to read and comprehend simple instructions, short correspondence, and memos. Able to write simple correspondence. Able to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

- Able to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- Able to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.
- Able to work various schedules and shifts as needed.

If you are interested in applying or know someone to refer for the position please e-mail resume to Lholmes@hallkeen.com