



**Job Title: Maintenance Technician**

**Location: Durham Hosiery Mill Durham, NC 27701**

**Hours: Full-time**

**Job Description:**

HallKeen Management is seeking a motivated and experienced Maintenance Technician for a 151-unit property in Durham, North Carolina. The responsibilities of the Maintenance Technician are quite diverse including but not limited to completing service requests from residents and office staff; making apartments ready for occupancy; appliance, electrical, heating, plumbing and safety equipment repair and replacement; preventive maintenance; assisting with inspection of apartments, buildings and grounds; painting; repair and replacement of window screens and glass and must accompany contractors on site as necessary and provide assistance at other company properties when needed.

**Duties and Responsibilities:**

The qualified candidate must be CFC certified and participate in on-call rotation for emergency maintenance and trash removal, on weekends and holidays (currently including but not limited to every other week) and have a valid driver's license.

The position is 40 hours per week reporting directly to the property Maintenance Supervisor and offers the right candidate the opportunity to enhance his/her current skills acquire new knowledge and grow with our company. This is not just a job but a career in residential property maintenance offering new and interesting challenges on a daily basis.

**Benefits:**

Full time position offers a competitive benefit program to include Medical, Dental, Vision, Health FSA, Dependent Care FSA, Short-Term Disability, Long Term Disability, Life Insurance, Home and Auto Discount program, Vendor Discount Program, 401(k) with matching contribution, Accrued Vacation, Sick, and Personal time and Paid Holiday Benefit.

**If you are interested in applying or know someone to refer for the position please e-mail resume to Donna DeRose at [dderose@hallkeen.com](mailto:dderose@hallkeen.com)**