



Job Title: Maintenance Technician

Location: Carpenter's Glen and Coyle School Residences Taunton, MA 02780

Hours: Full Time 40 Hours

Job Description:

Massachusetts based Real Estate Management Company is seeking a qualified, motivated and experienced full-time Maintenance Technician; 40 hours per week. Position is located between two family apartment communities in Taunton, MA with a total of 85 apartment homes.

Primary Responsibilities include, but are not limited to the following:

- Daily service requests
- Daily property trash pickup & curb appeal
- Apartment turnovers
- Plumbing & HVAC troubleshooting and repairs
- Providing corrective and preventive maintenance
- Inspecting apartments, buildings and/or grounds as necessary
- Inspecting playground equipment
- Maintaining or replacing appliances, fixtures and switches
- Replacing/maintaining smoke detectors, circuit breakers and outlets
- Painting
- Snow removal, shoveling and salting
- Replacing window screens and glass
- Providing cosmetic repairs within apartments and common areas
- Performing property landscaping
- Working with contractors as necessary
- Other duties as needed
- Ability to work independently

Requirements:

- This position includes rotation of on-call emergencies after hours when necessary and snow removal responsibilities during the winter season.
- Individual must have excellent interpersonal and verbal skills in order to interact daily with residents.
- Valid driver's license

The position offers the right candidate the opportunity to enhance their current skills and acquire new knowledge. This is not just a job but a career in residential property

maintenance that offers new and interesting challenges on a daily basis.

Benefits:

Full time position offers a competitive benefit program to include Medical, Dental, Vision, Health FSA, Dependent Care FSA, Short-Term Disability, Long Term Disability, Life Insurance, Home and Auto Discount program, Vendor Discount Program, 401(k) with matching contribution, Accrued Vacation, Sick, and Personal time and Paid Holiday Benefit.

If you are interested in applying or know someone to refer for the position please e-mail resume and salary requirements to jhall@hallkeen.com