



**Job Title: Resident Care Director**

**Location: Corcoran House Assisted Living Clinton, MA 01510**

**Hours: Full Time**

**Job Description:**

Brigham House Assisted Living community is seeking an experienced Resident Care Director (LPN). The right person will enjoy working with a solid management team and also enjoy working in a fun environment.

The Resident Care Director is responsible for evaluating and assessing the general Health functioning of all residents, and designing and revising as needed the care plan for each resident. This position ensures compliance with all applicable regulations and standards set forth by the Department of Health.

**Duties and Responsibilities:**

- Identify and assess the clinical status of potential residents.
- Secure a statement from resident's primary care physician indicating any
- Physical or emotional limitations, and certify that the resident is appropriate for the community.
- Supervising the medication program and assisting the residents with self-administration of their medication.
- Assist residents with Activities of Daily Living and Independent with Activities of Daily Living as needed.
- Maintain positive relations with residents, families and physicians.
- Report any significant incidents and/or changes in the residents needs to the Executive Director.
- Completion of resident assessments and services plans per Dept. of Health Regulations
- Training of assisted living staff and participates in orientation of new staff.
- Attend and participates in scheduled in-service programs, training programs and staff meetings.
- Direct supervision, hiring, scheduling, and training of all resident care positions
- Able to work various schedules and shifts as needed.

**Minimum Qualifications:**

- LPN with a current MA license in good standing.
- Assisted Living experience is a must.
- Strong management, organization and supervisory skills

**Benefits:**

Full time position offers a competitive benefit program to include Medical, Dental, Vision, Health FSA, Dependent Care FSA, Short-Term Disability, Long Term Disability, Life Insurance, Home and Auto Discount program, Vendor Discount Program, 401(k) with matching contribution, Accrued Vacation, Sick, and Personal time and Paid Holiday Benefit. Employee referral bonus, and resident referral bonus.

**If you are interested in applying or know someone to refer for the position please e-mail resume to Amy Botelho at [abotelho@hallkeen.com](mailto:abotelho@hallkeen.com)**