



Job Title: Maintenance Technician

Location: Copley Gardens Rockland, MA 02370

Hours: Full Time (40 hours)

Job Description:

Massachusetts based Real Estate Management Company is seeking a qualified, motivated and experienced full-time Maintenance Technician; 40 hours per week. Position is located at family apartment community in Rockland, MA with a total of 83 apartment homes. Position involves minor travel between neighboring properties; Rockland and Weymouth, with primary responsibilities in Rockland.

Primary Responsibilities include, but are not limited to the following:

- ⤴ Daily service requests
- ⤴ Apartment turnovers
- ⤴ Maintaining or replacing appliances, fixtures and switches
- ⤴ Daily property trash pickup
- ⤴ Plumbing repairs
- ⤴ Working with contractors as necessary
- ⤴ Providing corrective and preventive maintenance
- ⤴ Inspecting apartments, buildings and/or grounds as necessary
- ⤴ Replacing/maintaining smoke detectors, circuit breakers and outlets
- ⤴ Painting
- ⤴ Snow removal, shoveling and salting
- ⤴ Replacing window screens and glass
- ⤴ Providing cosmetic repairs within apartments and common areas
- ⤴ Performing property landscaping
- ⤴ Other duties as needed
- ⤴ Ability to work independently

Requirements;

- This position includes rotation of on-call emergencies after hours when necessary and snow removal responsibilities during the winter season.
- Individual must have excellent interpersonal and verbal skills in order to interact daily with residents.
- Valid driver's license

The position offers the right candidate the opportunity to enhance their current skills and acquire new knowledge. This is not just a job but a career in residential property maintenance that offers new and interesting challenges on a daily basis.

Benefits:

Full time position offers a competitive benefit program to include Medical, Dental, Vision, Health FSA, Dependent Care FSA, Short-Term Disability, Long Term Disability, Life Insurance, Home and Auto Discount program, Vendor Discount Program, 401(k) with matching contribution, Accrued Vacation, Sick, and Personal time and Paid Holiday Benefit.

Send resume and salary requirements to: RPaul@HallKeen.com