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## HIPAA POLICY 40

### VIDEO/RECORDING OF CHILD AND FAMILY TEAM MEETINGS AND/OR FACE TO FACE MEETINGS

- A. Except for the purpose of photographing participant youth – *and that only with duly authorized consent of the youth and family* – Bergen's Promise staff are not permitted to video, record and/or live-stream Child and Family Team Meetings and/or Face to Face Meetings with youth and families.
  
- B. Participant Requests for Recording
  1. Participants shall not be permitted to make audio or video recordings of or live-stream group meetings or group treatment sessions.
  
  2. Participants shall not be permitted to make audio or video recordings of or live-stream individual meetings or sessions unless there is a compelling therapeutic rationale.
    - a. The family and Care Manager shall discuss the therapeutic need for any of the foregoing recordings and permission must be obtained from Bergen's Promise *prior* to the commencement of recording.
    - b. Requests for permission to record shall be made in writing by completing HIPAA Form 10b.
    - c. All requests, recordings, and storage of same shall be HIPAA Compliant.