

BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC.

September 27, 2022

Therapist Showcase: Colin Turpin discussed progress he has made with one of his clients.

The meeting was called to order at 12:15 pm by Donna Costello. Those in attendance were Donna Costello, Sarah Brown, Aimee Yarbrough, Bob Rowley, Lynne Rowley, Cathey Bugg, and Lisa Trent. Staff members: Sheila Stinnett, John Goetz, Justice Hernandez, Lynn Reese, Lisa Kadavy, and Katie Golden Absent: Mary Johnston, Kathy Matthews, Bill Hesse, Chelsea Bradshaw

Consent Agenda Items Presented: A motion was made to approve the consent agenda by Lisa Trent and seconded by Mike Largent; the board unanimously approved. There were no items pulled from the consent agenda.

Old Business:

Discussion on board portal: Bob Peterson was out of town. We will reschedule with him for next month to discuss the board portal.

Update on OAYS ARPA grant: The OAYS ARPA grant was not submitted due to the fact that it was not possible to receive funding for staff positions.

New Business:

Possible consideration and vote to approve FY'23 policies and procedures: A motion to approve the FY'23 policies and procedures was made by Lisa Trent and seconded by Cathey Bugg; the board unanimously approved.

Possible consideration and vote to approve FY'23 employee handbook & health and safety manual: A motion to approve the FY'23 employee handbook and health & safety manual was made by Lynne Rowley and seconded by Lisa Trent; the board unanimously approved.

Discussion on OJA financial audit: OJA reviewed billing for the fourth quarter of FY'22. The total they had to rescind was less than \$200.

Discussion on agency's participation in Edmond Community Behavioral Health Assessment: Edmond worked with community mental health providers to develop a strategic plan that addresses concerns in the community. EFC was recognized throughout the process and our input was included in the plan.

Board Resources:

Discussion on Leadership Edmond board interns: Two new interns from Leadership Edmond will be attending upcoming EFC board meetings: Jason Perez- Deer Creek

Schools and Elizabeth Costa- Quail Creek Bank

Update on OK Center for Nonprofits board training: The board bootcamp will be on Tuesday, October 4th. All that wanted to attend have been registered.

Discussion on identification of potential board members: Sheila Stinnett reminded the board to be on the lookout for potential board members as some current members will rotate off the board next year.

Legislative Focus of The Month: Sheila Stinnett reported that the vote to legalize marijuana will not be on the ballot for the upcoming election in November.

Committee Reports

Financial Committee:

- Possible consideration and vote to approve August 2022 Treasurer's Report: A motion to approve the August 2022 treasurer's report was made by Aimee Yarbrough on behalf of the financial committee; the board unanimously approved.
- Discussion Taber Homes grant award: EFC received \$2400 from the Taber Cares grant program. Taber asked the agency to apply again next year.

Fund Raising: This year's Community Chat event will be on April 29th. Donna Costello will reach out to a potential guest speaker.

Hope for Families: No report

Public Relations: Katie Golden reported that she will be working on updating BeEdmond as well as prepping for EFC's upcoming 50th anniversary.

Professional Development & Oversight Committee: No report- Lynne Rowley will be joining the committee.

A motion to adjourn was made by Lisa Trent and seconded by Cathey Bugg. The board unanimously approved.

A handwritten signature in purple ink, appearing to read 'Kathy Matthews', is written over a horizontal line.

Kathy Matthews, President of the Board of Directors
Edmond Family Counseling, Inc.