

BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC.

May 30, 2023

Therapist Showcase: None

The meeting was called to order at 12:29 pm by Kathy Matthews. Those in attendance were Donna Costello, Mike Largent, Sarah Brown, Mary Johnston, Aimee Yarbrough, Chelsea Bradshaw, Lisa Trent, Kathy Matthews, Bob Rowley, Lynne Rowley, Bill Hesse, and Cathey Bugg. Staff members: Sheila Stinnett, John Goetz, Justice Hernandez, Lynn Reese, and Katie Golden Absent: Lisa Trent, Aimee Yarbrough, Stephanie Coy

Consent Agenda Items Presented: A motion was made to approve the consent agenda with the correction to the minutes by Lynne Rowley and seconded by Cathey Bugg; the board unanimously approved.

Old Business:

Update on outdoor lighting estimate from Voss: Sheila spoke to Chris Sperry about the lighting estimate. Chris is getting an estimate from Bliss Lighting and will report back to us.

Discussion on FY'23 staff satisfaction survey: The board reviewed the FY'23 staff satisfaction survey report.

Update on City of Edmond CARC proposal: Sheila is still waiting to hear back from the City Council on the agency's CARC application. She will attend the City Council meeting on June 12th.

Possible consideration and vote to approve NetPro contract to be paid out of FY'23 funds: A motion to approve paying the FY'24 NetPro contract out of FY'23 funds was made by Cathey Bugg and seconded by Dewayne Crunk; the board unanimously approved.

Report from ad hoc committee on building safety upgrades: The committee met with Chuck Foley for an on-site safety assessment. Areas of focus included a tornado shelter and active shooter protection. The committee plans to meet with an architect to discuss restructuring of offices.

New Business:

Possible consideration and vote to appoint Dewayne Crunk to the finance committee: A motion was made to appoint Dewayne Crunk to the finance committee by Lynne Rowley and seconded by Bill Hesse; the board unanimously approved.

Possible consideration and vote to approve FY'24 sliding fee scale: A motion was made to approve the FY'24 sliding fee scale by Donna Costello and seconded by

Cathey Bugg; the board unanimously approved.

Possible consideration and vote to approve changing the mileage reimbursement rate to 65.5 cents/mile for FY'24: A motion to approve changing the mileage reimbursement rate for FY'24 was made by Bob Rowley and seconded by Sarah Brown; the board unanimously approved.

Possible consideration and vote to approve Barbara Henry as the agency's external financial auditor for FY'24: A motion was made to approve Barbara Henry as the agency's external financial auditor for FY' 24 by Mike Largent and seconded by Donna Costello; the board unanimously approved.

Possible consideration and vote to approve Colin Turpin's resignation: A motion to approve Colin Turpin's resignation was made by Lynne Rowley and seconded by Cathey Bugg; the board unanimously approved.

Board Resources:

Reminder of Executive Director's upcoming evaluation: Sheila's evaluation will be completed in June.

Schedule FY'24 budget meeting: The meeting was scheduled for Friday, June 16th at 12:00 pm.

Schedule strategic action plan committee meeting: Sheila will send some dates to the strategic action plan committee.

Appointment of board nomination committee: Kathy Matthews, Bill Hesse, and Mike Largent volunteered for the nomination committee.

Legislative Focus of The Month: Sheila reported that we have submitted our exemption form for the Health Information Exchange. It goes into effect July 1st.

Committee Reports

Financial Committee:

- Possible consideration and vote to approve April 2023 Treasurer's Report: A motion to approve the April 2023 treasurer's report was made by Kathy Matthews and seconded by Cathey Bugg; the board unanimously approved.

Fund Raising: Katie Golden gave a review on Community Chat and the MyWalgreens program.

Hope for Families: The committee plans to meet about safety upgrades.

Public Relations: Katie and Sheila attended two resource fairs at Middle Schools.

Signups for GirlStrong are going well.

Professional Development & Oversight Committee: The committee is meeting today to finalize Sheila's evaluation.

A motion to adjourn was made by Bob Rowley and seconded by Sarah Brown. The board unanimously approved.

A handwritten signature in black ink, appearing to read 'Kathy Matthews', with a long, sweeping horizontal line extending to the right.

Kathy Matthews, President of the Board of Directors
Edmond Family Counseling, Inc.