

# **BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC.**

## **May 31, 2022**

**Therapist Showcase:** None

The meeting was called to order at 12:16 pm by Kathy Matthews. Those in attendance were Donna Costello, Mary Johnston, Kathy Matthews, Aimee Yarbrough, Bill Hesse, Bob Rowley, Lynne Rowley, and Cathey Bugg. Staff members: Sheila Stinnett, John Goetz, Justice Hernandez, Lynn Reese, and Lisa Kadavy Absent: Mike Largent, Sarah Brown, Tim Bridges Guests: Lisa Trent-Citizens Bank and Chelsea Bradshaw-Shamrock Bank

**Consent Agenda Items Presented:** A motion was made to approve the consent agenda by Donna Costello and seconded by Bill Hesse; the board unanimously approved. Bill Hesse requested that the April minutes be pulled from the consent agenda for separate discussion. A motion was made to approve the April minutes by Mary Johnston and seconded by Lynne Rowley; the board unanimously approved.

### **Old Business:**

**Update on board portal information:** The board is interested in learning more about Microsoft Sharepoint. Justice Hernandez will schedule a meeting with Bob Peterson.

### **New Business:**

**Possible consideration and vote to approve adding Lisa Trent to the EFC board:** A motion to add Lisa Trent to the board was made by Aimee Yarbrough and seconded by Donna Costello; the board unanimously approved.

**Possible consideration and vote to approve FY'23 sliding fee scale:** A motion to approve the FY'23 sliding fee scale was made by Donna Costello and seconded by Mary Johnston; the board unanimously approved.

A motion was made to change the fee for juvenile AODs from \$90 to \$150 by Bill Hesse and seconded by Lisa Trent; the board unanimously approved.

**Possible consideration and vote to approve mileage reimbursement rate for FY'23:** The recommended mileage reimbursement rate from the IRS is now 58.5 cents per mile. A motion to approve this rate was made by Donna Costello and seconded by Bob Rowley; the board unanimously approved.

**Report on employee survey:** Sheila discussed employee survey responses with the board.

**Possible consideration and vote to approve non-solicitation policy:** The board would like to include the word "noncompete" in the title of the policy. A motion to approve was made by Cathey Bugg and seconded by Bill Hesse; the board unanimously

approved.

**Update on agency external financial auditor:** Lynn Reese has been exploring possible options for auditors. There are two in Edmond that she's interested in. She will bring more information to the budget meeting.

### **Board Resources:**

Schedule FY'23 budget meeting: The budget meeting was scheduled for Friday, June 17<sup>th</sup> at noon.

Schedule strategic action plan committee meeting: To be decided

Appointment of board nomination committee: Donna Costello, Bill Hesse, and Mary Johnston volunteered for the nominating committee.

**Legislative Focus of The Month:** Kathy Matthews discussed the special legislative session to discuss the tax rate.

### **Committee Reports**

#### **Financial Committee:**

- Possible consideration and vote to approve April 2022 Treasurer's Report: A motion to approve the April 2022 treasurer's report was made by Kathy Matthews on behalf of the financial committee; the board unanimously approved.

**Fund Raising:** Community Chat Update: Sheila announced that we met our matching funds goal for the French Family Foundation grant. Alton Carter is interested in joining the board.

**Hope for Families:** No report

**Public Relations:** GirlStrong will be starting in June. Sheila met with EPS principals to discuss the shooting in Texas.

**Professional Development & Oversight Committee:** Bill Hesse reported the committee will complete Sheila's evaluation by the next board meeting.

A motion to adjourn was made by Lynne Rowley and seconded by Bill Hesse. The board unanimously approved.



Tim Bridges, President of the Board of Directors  
Edmond Family Counseling, Inc.