

**BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC.**  
**June 17, 2022 Special Meeting**

**Therapist Showcase:** None

The meeting was called to order at 12:08 pm by Tim Bridges. Those in attendance were Donna Costello, Mike Largent, Tim Bridges, Bob Rowley, Lynne Rowley, Bill Hesse, Cathey Bugg, and Lisa Trent. Absent: Sarah Brown, Mary Johnston, Aimee Yarbrough, Kathy Matthews Staff members: Sheila Stinnett, Justice Hernandez, Lynn Reese

**Consent Agenda Items Presented:** None

**Old Business:** None

**New Business:**

**Possible consideration and vote to approve plumbing bid:** The plumber recommended installing a high-pressure toilet in the drug testing restroom. A motion to approve the bid was made by Bill Hesse and seconded by Mike Largent; the board unanimously approved.

**Discussion concerning building plumbing issues:** The plumber sent a bid to bring our plumbing lines up to code. Sheila will send the bid to Hope for Families.

**Possible consideration and vote to approve FY'23 WSI contract:** A motion to approve the WSI contract was made by Cathey Bugg and seconded by Lisa Trent; the board unanimously approved.

**Possible consideration and vote to continue to designate BancFirst account for employee salary reserve:** A motion to approve the BancFirst account for employee salary reserve was made by Donna Costello and seconded by Lynne Rowley; the board unanimously approved.

**Discussion of salary comparison:** Sheila completed a salary comparison for all staff positions and discussed with the board.

**Possible consideration and vote to enter executive session to discuss personnel salary schedule as per title 25 Oklahoma statute 307 (b)(1):** A motion was made to enter executive session by Bill Hesse and seconded by Donna Costello; the board unanimously approved.

**Possible consideration and vote to enter regular board session:** A motion to enter regular board session was made by Bill Hesse and seconded by Bob Rowley; the board unanimously approved.

**Possible consideration and vote on any motion as a result of executive session:** A

motion to approve the salary schedule as presented in executive session was made by Donna Costello and seconded by Lynne Rowley; the board unanimously approved.

A motion to approve a 35-year tenure bonus for John Goetz was made by Bill Hesse and seconded by Cathey Bugg; the board unanimously approved.

**Discussion on revisions to FY'22 bonus schedule:** Tabled

**Review and discussion of FY'23 revenue and operational budget:** Sheila reviewed the FY'23 operational budget with the board.

**Discussion on proposed expenditures for FY'23:** Sheila discussed the FY'23 expenditures with the board.

**Possible consideration and vote to approve FY'23 budget:** A motion to approve the FY'23 budget was made by Cathey Bugg and seconded by Donna Costello; the board unanimously approved.

A motion to adjourn was made by Donna Costello and seconded by Bill Hesse; the board unanimously approved.

A handwritten signature in black ink, appearing to read "Tim Bridges". The signature is fluid and cursive, with a long horizontal stroke extending from the end.

Tim Bridges, President of the Board of Directors  
Edmond Family Counseling, Inc.