

BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC.

February 22, 2022

Therapist Showcase: Sheila described how the agency deals with clients in crisis and connects them with social supports.

The meeting was called to order at 12:26 pm by Tim Bridges. Those in attendance were Tim Bridges, Donna Costello, Aimee Yarbrough, Sarah Brown, Mary Johnston, Mike Largent, Kathy Matthews, Bill Hesse, Bob Rowley, Lynne Rowley, and Cathey Bugg. Staff members: Sheila Stinnett, John Goetz, Justice Hernandez, and Lynn Reese

Consent Agenda Items Presented: A motion was made to approve the consent agenda by Donna Costello and seconded by Kathy Matthews; the board unanimously approved.

Old Business: None

New Business:

Possible consideration and vote to enter executive session to discuss personnel matters as per title 25 Oklahoma statute 307 (b)(2): A motion was made to enter executive session by Kathy Matthews and seconded by Mary Johnston; the board unanimously approved.

Possible consideration and vote to enter regular board session: A motion was made to enter regular session by Bill Hesse and seconded by Mike Largent; the board unanimously approved.

Possible consideration and vote on any motions as a result of executive session: A motion was made by Kathy Matthews to approve revisions to salary schedule as presented and seconded by Donna Costello; the board unanimously approved. The board requested a review of salary schedules prior to approval of the FY'23 budget.

Discussion about FY'23 strategic planning: Sheila will assign strategic planning committees and discuss at the April meeting.

Possible consideration and vote to approve Lynn Reese as the primary administrator of Intuit QuickBooks: A motion was made to approve Lynn Reese as the primary administrator of Intuit QuickBooks by Donna Costello and seconded by Mike Largent; the board unanimously approved.

Discussion over CARC presentation: Sheila discussed her CARC presentation with the board.

Board Resources:

Community Chat Update: The fundraising committee is working on a sponsorship

handout. BankFirst and RCB have already agreed to sponsor. Alton Carter will be our speaker for the event. Ticket will be sold starting at the end of March.

Legislative Focus of The Month: Kathy Matthews discussed the upcoming school board election.

Committee Reports

Financial Committee:

- Possible consideration and vote to approve January 2022 Treasurer's Report: A motion to approve the January 2022 treasurer's report was made by Tim Bridges on behalf of the financial committee; the board unanimously approved.


Fund Raising: Update was discussed under board resources

Hope for Families: Sheila discussed putting a sign in our lobby to help differentiate EFC from the Hope Center.

Public Relations: Sheila has provided crisis support/workshops to the schools.

Professional Development & Oversight Committee: No report.

A motion to adjourn was made by Mike Largent and seconded by Donna Costello. The board unanimously approved.


Tim Bridges, President of the Board of Directors
Edmond Family Counseling, Inc.

