**BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC.**

**June 29, 2021**

**Therapist Showcase:** Sheila discussed our Girl Strong groups completed in June. We have another group starting in July and staff from OJA may come to observe a group. She also presented on a client’s progress with processing trauma.

The meeting was called to order at 12:23 pm by Chris Budde. Those in attendance were Chris Budde, Donna Costello, Sarah Brown, Aimee Yarbrough, Kathy Matthews, Mary Johnston, and Tim Bridges. Staff members: Sheila Stinnett, John Goetz, Justice Hernandez, and Lynn Reese **Absent**: Suhani Lageman, Mike Largent

**Consent Agenda Items Presented:** A motion was made to approve the consent agenda by Tim Bridges and seconded by Mary Johnston; the board unanimously approved. No items were pulled from the consent agenda.

**Old Business:**

**Possible consideration and vote to revise EFC board bylaws:** A motion was made to change the minimum number of required board members from nine to five by Donna Costello and seconded by Kathy Matthews; the board unanimously approved.

**Possible consideration and vote to approve Suhani Lageman’s resignation:** A motion was made to approve Suhani Lageman’s resignation by Donna Costello and seconded by Tim Bridges; the board unanimously approved.

**Discussion and vote on revision of employee leave policy as per recommendation by agency’s legal counsel:** The board reviewed the leave policy and Tim Bridges made one change to the wording. A motion was made to approve the policy with the suggested amendment by Tim Bridges and seconded by Donna Costello; the board unanimously approved.

**Discussion on Girl Strong program:** Sheila reported on the Girl Strong groups to the board.

**New Business:**

**Possible consideration and vote to enter executive session as per title 25 Oklahoma statute 307 (b)(1):** A motion to enter executive session was made by Kathy Matthews and seconded by Tim Bridges; the board unanimously approved.

**Possible consideration and vote to enter regular board session:** A motion to enter regular session was made by Tim Bridges and seconded by Kathy Matthews; the board unanimously approved.

**Possible consideration and vote on any motions as a result of executive session:** A motion was made to approve Sheila’s evaluation by Sarah Brown on behalf of the Professional Development and Oversight Committee; the board unanimously approved.

**Possible consideration and vote to approve FY’22 Strategic Action Plan:** Sheila reviewed the changes to the FY’22 strategic action plan. A motion to approve the plan was made by Donna Costello and seconded by Tim Bridges; the board unanimously approved.

**Discussion concerning OAYS Peer Review:** We completed the OAYS peer review virtually this year due to COVID-19. There were no deficiencies noted and our continued status as a “Designated Youth Service Agency” was recommended.

**Discussion on French Family Foundation grant funds for FY’22:** Sheila met with Hal French and reported that the foundation is working on a new project and won’t be able provide the same funding as last year but they were open to fund matching. We will be looking for potential grant opportunities.

**Possible consideration and vote to approve procedures of the business continuity/recovery plan:** A motion to approve the business continuity/recovery plan procedures was made by Kathy Matthews and seconded by Mary Johnston; the board unanimously approved.

**Board Resources:**

**Appointment of board nomination committee**: Kathy Matthews and Aimee Yarbrough volunteered for the committee.

**Discussion to schedule annual board meeting**: The annual meeting was scheduled for August 31st from 11:30am-1:30pm.

**Legislative Focus of The Month**:

* A bill was passed to provide funding to youth service agencies.
* Oklahoma educators are now required to be trained on how to identify suicidality
* 988 has been designated as the nationwide mental health crisis and suicide prevention phone number. The FCC hopes to get it fully implemented in 2022.

**Committee Reports**

**Financial Committee:**

* May Treasurer’s Report: A motion to approve the May treasurer’s reports was made by Tim Bridges and seconded by Donna Costello; the board unanimously approved.
* Possible consideration and vote to designate the BancFirst account for employee salary reserve: A motion to designate the BancFirst account for employee salary reserve was made by Tim Bridges and seconded by Kathy Matthews; the board unanimously approved.

**Fund Raising:** The committee will schedule a meeting to discuss a possible fundraiser.

**Hope for Families:** No report

**Public Relations:**

* We have ads in multiple publications
* Sheila has workshops set up for this Fall
* Staff members attended a community event at New Covenant Church to give out information about EFC

**Professional Development & Oversight Committee:** None

A motion to adjourn was made by Tim Bridges and seconded by Donna Costello. The board unanimously approved.

Chris Budde, President of the Board of Directors

Edmond Family Counseling, Inc.