**BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC.**

**April 27, 2021**

**Therapist Showcase:** None

The meeting was called to order at 12:01 pm by Chris Budde. Those in attendance were Chris Budde, Donna Costello, Aimee Yarbrough, Mary Johnston, and Sarah Brown. Staff members: Sheila Stinnett, John Goetz, Justice Hernandez, and Lynn Reese **Absent**: Suhani Lageman, Tim Bridges, and Kathy Matthews

**Consent Agenda Items Presented:** A motion was made to approve the consent agenda by Sarah Brown and seconded by Mary Johnston; the board unanimously approved.

**Old Business:**

**Possible consideration and vote to enter executive session under the advisement of attorney Hugh Robert as per title 25 Oklahoma statute 307 (b)(1)(7):** A motion was made to enter executive session by Donna Costello and seconded by Mary Johnston; the board unanimously approved.

**Possible consideration and vote to enter regular board session:** A motion was made to enter regular session by Donna Costello and seconded by Sarah Brown; the board unanimously approved.

**Possible consideration and vote on any motions as a result of executive session:** None

**New Business:**

**Possible consideration and vote to approve the FY’22 Edmond Public School Special Services Contract:** A motion to approve the Special Services contract for a total of $65,000 was made by Mike Largent and seconded by Donna Costello; the board unanimously approved.

**Possible consideration and vote to approve the FY’21 employee survey:** A motion to approve the employee survey was made by Mary Johnston and seconded by Donna Costello; the board unanimously approved.

**Review and update on the FY’22 Office of Juvenile Affairs contract bid and Community Action with Targeted Solutions Plan:** Sheila reported that she completed/submitted the Office of Juvenile Affairs RFA application and shared details about the new “CATS” process with the board.

**Discussion and possible vote concerning revisions to employee leave policy as per recommendation from the agency’s legal counsel:** Hugh Robert is recommending a reduction in employee leave hours. Members of the board volunteered to meet and discuss leave policy revisions.

**Board Resources:**

Discussion about strategic planning meeting: A motion to have the strategic planning meeting on May 25th, 2021 at 11:00 am was made by Donna Costello and seconded by Mary Johnston; the board unanimously approved.

Strategic planning assignments: Sheila discussed committee assignments with the board. Committees will meet and compile a report for the meeting on May 25th.

**Legislative Focus of The Month**: No report

**Committee Reports**

**Financial Committee:**

* March Treasurer’s Report: A motion to approve the March treasurer’s reports was made by Aimee Yarbrough and seconded by Donna Costello; the board unanimously approved.

**Fund Raising:** Sheila discussed trying out a letter writing campaign this year.

**Hope for Families:** No report

**Public Relations:**

* Heritage Elementary School PTO asked Sheila to do two Facebook Live presentations on childhood depression
* Sheila will be doing a summer Leadership Conference for COSA
* Sheila is doing a presentation for criminal justice students at UCO

**Professional Development & Oversight Committee:** No report

A motion to adjourn was made by Donna Costello and seconded by Sarah Brown. The board unanimously approved.

Chris Budde, President of the Board of Directors

Edmond Family Counseling, Inc.