

BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC.

October 31, 2023

Therapist Showcase: Jamie Prisco-Rudolph discussed EFC's intern orientation process with the board.

The meeting was called to order at 12:26 pm by Kathy Matthews. Those in attendance were Sarah Brown, Kathy Matthews, Bob Rowley, Lynne Rowley, Bill Hesse, Cathey Bugg, Lisa Trent, Dewayne Crunk, and Stephanie Coy. Absent: Mike Largent, Mary Johnston, Chelsea Bradshaw Staff members: Sheila Stinnett, John Goetz, Justice Hernandez, Lynn Reese, and Katie Golden Guests: Sharon Bycko and Darla DeSteiguer

Consent Agenda Items Presented: A motion was made to approve the consent agenda by Lynne Rowley and seconded by Sarah Brown. The board unanimously approved. No items were pulled from the consent agenda.

Old Business:

Update on MOU with NorthCare: NorthCare accepted our revised MOU.

Possible consideration and vote to approve FY'24 succession plan: Sheila sent the plan to David Jordan at OAYS for review. David added some language to the plan that the professional development committee will review and bring to the November board meeting for approval.

New Business:

Possible consideration and vote to approve adding Darla DeSteiguer to the EFC board: A motion was made to approve adding Darla DeSteiguer to the EFC board by Bob Rowley and seconded by Stephanie Coy; the board unanimously approved.

Possible consideration and vote to approve employee health and dental insurance for 2024: A motion to approve the FY'24 employee health and dental insurance was made by Cathey Bugg and seconded by Lisa Trent; the board unanimously approved.

Discussion on donation from the French Family Foundation: Sheila discussed the donation from the French Family Foundation with the board.

Possible consideration and vote to approve donor management software: Katie presented a comparison of the donor management software companies she has worked with. A motion to approve using Bloomerang was made by Lynne Rowley and seconded by Lisa Trent; the board unanimously approved.

Board Resources:

Discussion on agency Christmas party: The party will be on December 15th from 11:30-

1:30. We are still looking for a location.

Legislative Focus of The Month: Sheila met with legislators to discuss the licensing board.

Community Liaison: Stephanie Coy is working with an Edmond police officer to act as a community advocate for EFC. She is also considering recruiting someone from an ER/hospital setting.

Committee Reports

Financial Committee: Possible consideration and vote to approve September 2023 Treasurer's Report: A motion to approve the September 2023 treasurer's report was made by Kathy Matthews and seconded by Lisa Trent; the board unanimously approved.

Ad Hoc Rebranding Committee: The committee has sent out RFPs to potential rebranding agencies and received four responses so far. They will meet on November 10th to decide between their available options.

Ad Hoc Safety Committee: The committee is looking for EFC blueprints to take to an architect so they can start working on safety upgrades.

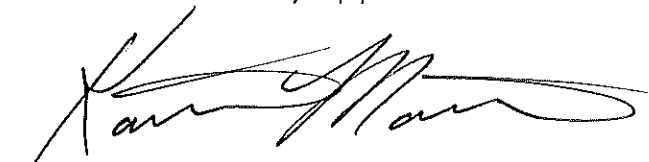
Fund Raising: Katie Golden reported on last year's fundraising ticket sales and that this year's speaker, Boe Parrish, met with the staff.

Hope for Families: None

Public Relations: Katie Golden is working on updating BeEdmond and on getting EFC events in Edmond Life & Leisure.

Professional Development & Oversight Committee: The committee is working to update the agency's succession plan.

A motion to adjourn was made by Sarah Brown and seconded by Lisa Trent. The board unanimously approved.

A handwritten signature in black ink, appearing to read 'Kathy Matthews', with a stylized, flowing script.

Kathy Matthews, President of the Board of Directors
Edmond Family Counseling, Inc.