

Job Description

Marmon Aerospace & Defense, located in Manchester, NH is seeking an intern to strengthen daily processes and assist with financial procedures. A member of the Marmon Aerospace & Defense Group, a Berkshire Hathaway company, Marmon A&D manufactures specialty engineered wire & cable solutions for mission critical applications in the Aerospace and Defense markets.

The selected applicant will gain valuable experiences for anyone aspiring to work in a private accounting business environment. You will be working in a small company environment while being exposed to large corporate support and processes, developing basic business understanding and operations as well as financial analytical skills. You will be exposed to a wide variety of business procedures, all while gaining real life knowledge and work experience outside of the classroom.

Core Responsibilities:

- Assist accounting staff with daily procedures and general accounting practices.
- Support accounting month-end closing procedures.
- Monthly financial statement review and detailed analysis
- Complete special projects as needed as and other duties assigned
- Provide assistance to sales and supply-chain as applicable.

Qualifications:

- HS Diploma or Equivalent, currently enrolled in Bachelor's
- Proficiency in Microsoft Office applications
- High level of attention to detail
- Strong organizational skills

Time Commitment:

- Approximately 15-20 hours/week
- Flexible schedule to work around class times

Job Type: Internship

Salary: \$13.00 to \$15.00 /hour